

# Native American Heritage Fund Board (NAHFB) Meeting

Agenda for Friday, March 12, 2021; 12:00 p.m.

FireKeepers Casino-Hotel; Shkwede Board Room (Hotel-side)

**(Held Virtually Via Zoom)**

1. Call to Order/Roll Call
2. Approval of Meeting Agenda for Friday, March 12, 2021
3. Approval of NAHFB Meeting Minutes; February 26, 2021
4. Public Comment
5. Old Business
6. Correspondence

(None)

7. New Business
  - A. Review and Finalization of 2021 Grant Application
8. Open Discussion
9. Next Meeting
10. Adjourn

\*\*\*Draft Agenda; Subject to Change\*\*\*



## **Native American Heritage Fund Board (NAHFB) Meeting**

February 26, 2021

### **1. Meeting Called to Order**

Chairperson Jamie Stuck called the meeting to order at 12:00 p.m., via Zoom.

#### **A. Native American Heritage Fund Board Members present:**

Jamie Stuck, Chairperson  
Dorie Rios, Vice Chair  
Melissa Kiesewetter, Treasurer  
Liz Kinnart, Secretary  
Kimberly Vargo

#### **Others present:**

Kelli Scott, Calhoun County Administrator/Controller  
Susan Connolly, Calhoun County Executive Assistant  
Judi Henckel, NHBP Tribe Communications Manager

### **2. Approval of Meeting Agenda for Friday, February 26, 2021**

Approved without objection.

### **3. Approval of Meeting Minutes from Friday, November 20, 2020**

Approved without objection.

### **4. Public Comment**

There was none.

Kelli Scott requested the members to state the County where they are located pursuant to the Open Meetings Act and Susan Connolly recorded each on the record.

### **5. Old Business Items:**

There were none.



## 6. Correspondence:

There were none.

## 7. New Business Items:

### A. Election of Officers for 2021

Kimberly Vargo **motioned** to keep the same officers as the previous year.  
Liz Kinnart – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**

Jamie Stuck, Chairperson  
Dorie Rios, Vice Chair  
Liz Kinnart, Secretary  
Melissa Kieswetter, Treasurer

### B. Administrative Services Agreement with Calhoun County

Kelli Scott reported there were no changes to language with the exception of the dates of service. Ms. Scott informed the Agreement will be presented to the Calhoun County Board of Commissioners for approval on March 4, 2021.

Dorie Rios **motioned** to approve the Calhoun County Administrative Services Agreement as presented.  
Melissa Kiesewetter – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**

### C. Engagement of Financial Auditor for 2020

Ms. Scott recommended Gabridge & Co. to complete the 2020 audit as they were the same CPA firm that performed the audit for the NAHF Board and the FireKeepers Local Revenue Sharing Board in previous years. She added that Gabridge proposed a fee of \$2,850, for an increase of just \$50 over the 2019 audit fee.

Dorie Rios **motioned** to approve the engagement of Gabridge & Co. as the 2020 Financial Auditor of the Native American Heritage Fund Board.  
Liz Kinnart – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**



D. 2021 Budget

Ms. Scott highlighted the assumptions within the proposed 2021 budget, noting that this year's available grant award amount would be \$481,400 after administrative costs.

Melissa Kiesewetter **motioned** to approve the 2021 Budget as presented.  
Dorie Rios – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**

E. 2021 Meeting and Grant Award Schedule

Melissa Kiesewetter began the discussion to extend the deadline to submit applications and suggested an advance press release of the media release date be drafted.

Jude Henckel noted after open discussion a media release advising of the format Grant Application release date would be published soon after the February 26, 2021 meeting.

After discussion among the group it was decided that the 2021 meeting schedule would be as follows:

**Fri., Feb. 26, 2021, 12:00 p.m.:** NAHFB Annual Organizational Meeting – election of officers, approval of administrative services agreement, engagement of 2020 auditor, approval of 2021 budget, approval of 2021 schedule.

**Soon after Feb. 26, 2021:** Media Release to announce 2021 grant application timeline.

**Fri., March 12, 2021, 12:00 p.m.:** NAHFB Meeting to review and finalize 2021 Grant Application.

**By Fri., April 23, 2021:** Send out 2021 Grant Application and media release.

**Fri., June 11, 2021:** Grant Applications due to County Administration by 5:00 p.m.

**Fri., June 18, 2021, 1:00p.m.:** NAHFB Meeting to consider 2021 submitted grant applications, and approve disbursement of check for Administrative Services Agreement.

**Fri., July 16, 2021, 12:00p.m.:** NAHFB Meeting to approve disbursement of checks for 2021 Grant Awards; Potential Check Presentation (tbd); acceptance of 2020 audit and approve disbursement of checks for audit and QuickBooks subscription, and others as necessary; other business as necessary

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Future meetings to be scheduled as necessary.

Meetings will be held in the Shkwede Board Room at the Firekeepers Casino-Hotel, 11177 E. Michigan Ave., Battle Creek, MI, **and/or via Zoom as determined by the Board and legally allowed.** Meetings are open to the public.



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Dorie Rios **motioned** to approve the tentative 2021 meeting schedule.  
Melissa Kiesewetter – **Seconded**

Approved without objection.

## **8. Open Discussion**

Members requested Robyn Burlingame be included in future communication and meeting notices.

Melissa Kiesewetter highlighted she is working with Judy Henckel regarding the Harvard Honors Award timeline of the end of March for the Heritage Fund.

## **9. Next Meeting**

Friday, March 12, 2021, 12:00 p.m. via Zoom

## **10. Adjournment of the Meeting**

Meeting adjourned by Jamie Stuck, NAHFB Chairperson, at 12:38 p.m.

MINUTES PREPARED BY \_\_\_\_\_  
Susan Connolly, Deputy Clerk/Legal Assistant/Executive Assistant



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Native American Heritage Fund Board  
2021 Application for Funding  
DUE: By 5:00 p.m., Friday, June 11, 2021

Applications can be made only by one of the following entities:

1. A public or private K-12 school, including charter schools. An accredited college or university that is located or based in the State of Michigan. The Board has determined that colleges and universities whose curriculum and presence in the state is wholly online and for-profit colleges and universities are not eligible applicants.
2. A “local unit of government” defined as a political subdivision of the State of Michigan, including a school district, a community college district, an intermediate school district, a city, a village, a township, a road commission, or a county, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.
3. Non-profit organizations may apply for funds only if the project/purpose is being undertaken on behalf of a sponsoring K-12 school, college, university, or eligible local unit of government.

A) What is the name of entity making application and please provide information describing the geographic area or population served by the entity?

B) If the applicant is making application for a project in partnership with a local non-profit entity, please explain the connection between the eligible school/college, university, or local unit of government and the non-profit entity.

PROPOSAL PROJECT NAME:

DATE OF APPLICATION:



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K-12 SCHOOL, COLLEGE, UNIVERSITY, OR LOCAL UNIT OF GOVERNMENT:

CONTACT PERSON:

ADDRESS:

TELEPHONE:

E-MAIL:

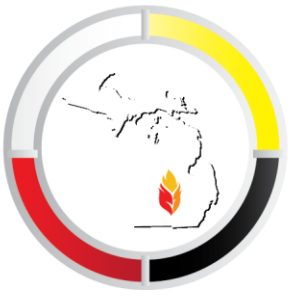
TYPE OF REQUEST (Check all that apply to your project):

- Replace or Revise School Mascot     Replace or Revise Government Seal or Images in Public Space (i.e. murals; statues; etc.)
- Curricula or Program Development     Other Education Initiative
- Resolution of Inter-governmental/Community Conflict Involving Reservation Community or Native American Residents
- Other

GENERAL OBJECTIVES OF THE APPLICANT:

SUMMARIZE YOUR PROPOSAL OR COSTS FOR WHICH YOU SEEK REIMBURSEMENT:

(In the space below, briefly summarize the proposed project or the initiative for which you seek reimbursement of past costs. Identify the problem or need to be addressed, the project's objectives and a proposed strategy for achieving the result).



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TOTAL PROPOSAL SUMMARY:

TOTAL PROJECT COST: \$\_\_\_\_\_.

AMOUNT REQUESTED FROM NATIVE AMERICAN HERITAGE FUND BOARD:  
\$\_\_\_\_\_.

AMOUNT OF REQUEST IS WHAT % OF TOTAL COST PROJECT COST:  
\_\_\_\_\_%

OTHER ENTITIES FUNDING PROJECT:

\_\_\_\_\_





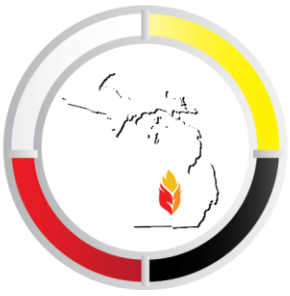
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(Attach list if necessary)

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## NEEDS STATEMENT:

Define and document the situation or need that the applicant seeks to address through this request, or the actions the applicant has taken if this request seeks reimbursement of costs already incurred.

## PROPOSED BENEFITS:

Describe the desired outcome of the grant. Describe how the use of funds you are seeking through this grant will be applied, or have been applied, to address one or more of the core purposes of the Michigan Native American Heritage Fund:

- Replace or revise mascots or imagery in public spaces that may be considered derogatory, inaccurate, or otherwise controversial representations of Native Americans or Native American culture and values.
- New or improved curricula that more accurately present the history of Michigan Indian tribes or the role of Native Americans in Michigan history.
- Other initiatives that promote mutual respect and cooperation between your local community and any nearby federally-recognized Indian tribe and/or the local Native American population.

Who is/are the target population(s) you seek to impact? What are the specific outcomes you are seeking? How will those outcomes be measured?

Describe how you have sought input from or collaborated with the federally-recognized Indian tribe's government and/or Reservation community, or the local Native American population, in developing your project proposal.

Provide any documentation verifying that the federally-recognized Indian tribe(s) and/or representatives of the local Native American population support project.



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## TIMETABLE:

Describe the sequence of activities needed to accomplish the program's objective. (Include a time-line if appropriate.) When will the project begin and when will the project be completed?

## ALTERNATIVE/ FUTURE FUNDING:

If the Native American Heritage Fund Board only partially funds your request or you do not receive sufficient funds from other sources, what alternative plan will you follow? If the success of your project require future or ongoing funding, describe what steps you are taking to ensure that your initiative will be funded in the future?



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## PROPOSED BUDGET:

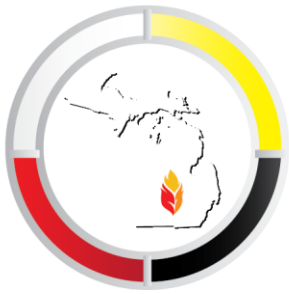
Present (or attach if needed) a line item estimate of project costs and revenue.

Signature of Applicant's Authorized Representative:

\_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_



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## FINAL 2021 Schedule (Board approved 2/26/21)

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